

# AFFINITY GROUP COALITION CHARTER

## (Policies, Practices and Procedures)

### **I. Membership**

- A. The Founding Members are:
  - BETA Group (BGS)/Program Resource Group (PRG)
  - Major Market Group (MMG)
  - National Educational Telecommunications Association (NETA)
  - Organization of State Broadcasting Executives (OSBE)
  - Small Station Association (SSA)
  - University Licensee Association (ULA)
- B. All Founding Members are considered as permanent and will remain so as long as they meet the membership criteria.
- C. As deemed appropriate to the mission of the organization, AGC founding members may consider other organizations for membership.

### **II. Voting and Quorum**

- A. Each AGC representative has one vote.
- B. A quorum consists of the full membership.
- C. For the purposes of fulfilling a quorum one representative of a member will be sufficient
- D. In the absence of a quorum, the chair may hold open a question pending a canvass of the missing members
- E. When requested by two members the chair will request licensee polls on questions before the full AGC, to be conducted by or under the auspices of the AGC and reported in such a way as to reflect minority opinions.

### **III. Representation**

- A. Each member organization elects or appoints two licensee representatives to the AGC.
- B. Members agree their representatives may speak for the organization and on behalf of the organization's membership.
- C. Representatives serve terms of at least one year, the actual term to be designated by the representative's organization.
- D. It is recommended that representatives for each organization serve overlapping terms to assure continuity of representation.

### **IV. Participation**

- A. All representatives are expected to participate fully. In the event a representative is unable, or unwilling, to participate for an extended period the AGC may require the member to elect a new representative.
- B. With permission from the AGC, members may elect alternate representatives to serve for the purpose of replacing an absent representative or, in special circumstances, to provide skills or knowledge required by the AGC.

- C. To promote continuity, members may identify incoming representatives and request permission from the AGC for those individuals to participate in discussions prior to actual service.
- D. Members may request permission for a senior organization staff member to attend meetings, to participate in discussions, and to provide support for the AGC. Such participation does not include voting privileges.
- E. When deemed appropriate the AGC may invite additional participation, including representatives of CPB, APTS and PBS.

## **V. Leadership**

- A. Leadership of the AGC resides in the chair and the vice chair/chair elect.
- B. The chair serves as the spokesperson for, and has authority to speak on behalf of, the AGC.
- C. The duties of the chair include (1) calling, determining the agendas of and presiding over meetings, (2) overseeing AGC logistics, (3) appointing committees of the membership, and (4) such other duties as requested by the members.
- D. Annually the AGC elects a vice chair/chair elect.
- E. The chair and the vice chair may not represent the same member.
- F. In the absence of the chair, the vice chair presides over AGC meetings and acts with the authority of the chair.
- G. Upon termination of the chair's term, or on resignation, the vice chair assumes the chair.
- H. Should the chair be vacated in mid-term, the AGC may elect that the incoming chair complete the term and serve a subsequent (full) term.

## **VI. Meetings**

- A. Meetings, in person and by conference call, will be held regularly as agreed upon among the members.
- B. The chair will be responsible for scheduling and for establishment of agenda.
- C. Special meetings may be called by the chair or a majority of the members.

## **VII. Amendments**

- A. Amendments to this Charter may be adopted by a two-thirds vote of the membership.

Agreed upon by unanimous vote of the Founding Members and certified by the chair:

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Deborah Onslow

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August 13, 2005